

**POST & BID POSITION ANNOUNCEMENT
Bargaining Units 1, 4, and 11**

1. Reference #: 08-7-050 2. Position Number: 908-212-3175-xxx 3. Date of Posting: 06/14/2016
4. Classification: Transportation Engineering Technician 5. Salary Range: \$3,410 – \$5,132
6. Pay Differentials that Apply to Position: Pay Differential 271 may apply if criteria are met
7. Working Hours of Position: 7:30 a.m. – 4:15 p.m. (eight hour days, Monday through Friday)
8. District/Division: 08/Design
 Section: Electrical Design Branch – District Office – San Bernardino
 Geographic Location: Riverside and San Bernardino Counties – District Office is in the City of San Bernardino.
 Primary work location is the District Office. There will be travel within the district to visit field locations to gather field data, traffic information and other data. There will be travel within the district to distribute project information.
 If selected and the position requires relocation, the Department will NOT provide relocation assistance.
9. A. Minimum Qualifications per the Classification Specification (BU 1 & 4 only):
<http://www.dpa.ca.gov/textdoc/specs/s3/s3381.txt>
 B. Technical & Professional Skills & Abilities: Knowledge of basic engineering methods and computer systems, computer applications, and various computer programs to compile data for designing transportation projects. Ability to assist in the preparation and checking of calculations, designs, plans, specifications, and estimates for highway and freeway projects, working drawings, and detailed plans. Ability to assist in the writing of letters, memos, and reports for projects. Ability to assist in the collection of field data including measurements, research of field and office data, filing of project materials, reprographics work, and delivery of plans and reports. Ability to communicate effectively at a level required for successful job performance, perform accurate mathematical calculations using basic mathematics, analyze situations accurately, and take effective action.
 C. License and/or Certification Requirements: Possession of a valid class C driver's license is desirable.
 D. Physical Abilities to Perform Essential Functions: Refer to the Physical, Mental, and Emotional Requirements on Duty Statement. Ability to lift and carry heavy and bulky plans, reports and other documents. Ability to travel throughout San Bernardino and Riverside Counties.
 E. Other Departmental Requirements: Refer to Work Environment on Duty Statement.
 F. Duty Statement/Description of Duties: Typical tasks: Under the supervision of a Senior Transportation Engineer, Caltrans, and under the lead of a Transportation Engineer (Civil), the incumbent will perform the non-professional engineering work of highway and freeway design, data collection and review, project filing, and other related work.
10. Final Date and Time for Receiving Bid: 06/27/2016
11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>
12. Submit Bid to:
 Name: Jon Bumps
 Address: 464 West 4th Street, MS# 1104, San Bernardino, CA 92401-1400
 Telephone Number: (909) 383-4616 Fax Number: (909) 383-1068
 Email Address: jon.bumps@dot.ca.gov *email bid applications are preferred*
13. Window period employee must be available for contact (BU 1 & 4 only): From: _____ To: _____.
 If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.
14. Expected Reporting Date to Position (BU 11 only): within two weeks of notification of winning bid
15. If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.